



**REGULAR MEETING OF THE
GOVERNANCE AND ETHICS STANDING COMMITTEE MINUTES**

Monday, January 27, 2025, 12:00 p.m.
Flute Room at Municipal Hall
4325 Blackcomb Way, Whistler, BC V8E 0X5

PRESENT: Chair, Councillor R. Forsyth
Mayor J. Crompton

ABSENT: Councillor C. Jewett

STAFF PRESENT: Chief Administrative Officer, V. Cullen
General Manager, Community Engagement & Cultural Services, K. Elliott
Corporate Officer / Manager of Legislative Services, P. Lysaght
Senior Communication Officer, E. Marriner
Recording Secretary, R. Samuel

1. CALL TO ORDER

Chair, Councillor R. Forsyth recognized the Resort Municipality of Whistler is grateful to be on the shared, unceded territory of the Lílwat People, known in their language as Lílwat7úl, and the Squamish People, known in their language as Skwxwú7mesh. We respect and commit to a deep consideration of their history, culture, stewardship and voice.

2. ADOPTION OF AGENDA

Moved By R. Forsyth
Seconded By J. Crompton

That the Governance and Ethics Standing Committee adopt the Regular Committee agenda of January 27, 2025.

CARRIED

3. ADOPTION OF REGULAR MINUTES

Moved By R. Forsyth
Seconded By J. Crompton

That GAESC adopt the Regular Committee minutes of September 12, 2024.

CARRIED

4. PRESENTATIONS

4.1 2025 GAESC Meeting Schedule

Staff presented the proposed schedule for the 2025 GAESC regularly scheduled meetings.

Moved by J. Crompton
Seconded by R. Forsyth

That GAESC confirms the 2025 GAESC Meeting schedule dates except March 31 and July 28, 2025, and requests staff to find alternate dates for those two months.

CARRIED

4.2 GAESC Work Plan

The Committee reviewed the GAESC Work Plan for 2025 and agreed that the highest priority items were:

- Olympic Athlete Policy
- Freedom of the Municipality Holder Passing Process
- International Relationships Policy
- Council Self-Evaluation Survey

Moved by R. Forsyth
Seconded by J. Crompton

That GAESC approve the 2025 Work Plan as presented in the GAESC Meeting package dated January 27, 2025.

CARRIED

4.3 Committee Work

Staff updated GAESC on the Committee Review Project. Major developments in the last quarter included:

- Provided training to all members of the three new Committees – in person at Municipal Hall
- Three new Committees have had their first meetings
- Committee Operating Guide is 90% complete
- Working with Communications to get the training on the website for onboarding of future new members
- Working to get the remaining Standing and Select Committees on the new template – these will come to Council in the first half of this year for approval
- E-scribe training for Recording Secretaries to transition all committees to using e-scribe
- The pre-meetings between the Chair, Staff Liaison, CAO are happening online and the Mayor requested to attend those meetings.

The Committee discussed the use of Artificial Intelligence (AI) and that the RMOW needs an AI strategy before we start to embed AI into our day-to-day operations and that this was a 2026 deliverable.

4.4 Council Self-Evaluation Update

Staff updated the GAESC regarding the Council Self-Evaluation update.

- After the 2024 Self-Evaluation process was completed, GAESC asked that the survey questions be updated to shift the focus away from the staff relationship and towards driving improvements and best practices for high performing boards.
- Now that Roles and Responsibilities training is complete, we would like to revisit the survey and put it on the Work Plan

Proposed next steps are for staff to:

- Research best practices from other Councils and communities.
- Simplify and clarify the questions based on feedback.
- Prepare a draft of the revised questionnaire for this group's review and circulate to the Committee members before the March 2025 GAESC meeting for feedback.

6. TERMINATION

Moved By J. Crompton

Seconded By R. Forsyth

Minutes – Regular Meeting of the Governance and Ethics Standing Committee – Resort Municipality of Whistler
January 27, 2025

That Governance and Ethics Standing Committee terminate the Regular Committee meeting of January 27, 2025 at 12:46 p.m.

CARRIED



Chair, Councillor R. Forsyth



Recording Secretary, R. Samuel