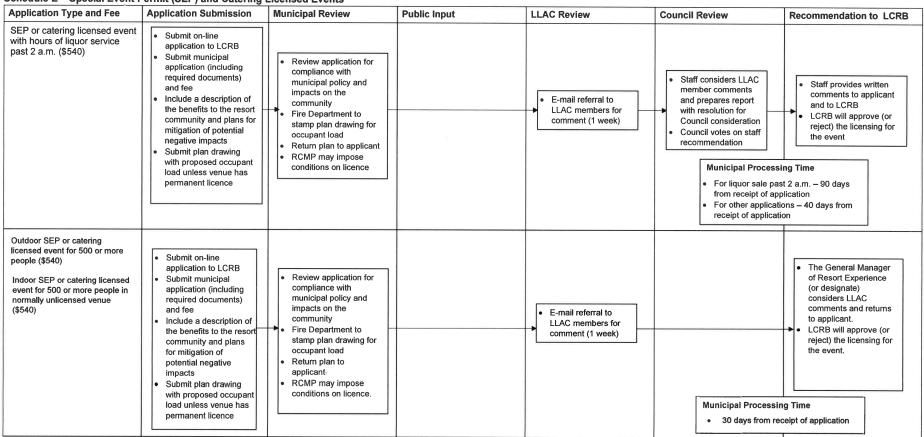
SECTION 13.0 OF COUNCIL POLICY G-17 - MUNICIPAL REVIEW PROCESS BY APPLICATION TYPE

Schedule E - Special Event Permit (SEP) and Catering Licensed Events



Application Type and Fee	Application Submission	Municipal Review	Public Input	LLAC Review	Council Review	Recommendation to LCRB
Outdoor SEP or catering licensed event past 10 p.m. (no fee)	Submit on-line application to LCRB Applicant to notify RCMP and RMOW a minimum of 21 days in advance Include a description of plans for mitigation of potential negative impacts Submit plan drawing with proposed occupant load	Review application for impacts on community. The General Manager of Resort Experience (or designate) will accept or reject outdoor hours past 10 p.m. Fire Department to stamp plan drawing for occupant load Return plan to applicant RCMP may impose conditions on licence			Municipal Processi 14 days from recei	
SEP or catering licensed event for fewer than 500 people in normally unlicensed venue (no fee)	Submit on-line application to LCRB Submit plan drawing with proposed occupant load	Fire Department to stamp plan drawing for occupant load Return plan to applicant RCMP may impose conditions on licence			Municipal Processir 14 days from receip	<u> </u>
SEP or catering licensed event with hours of sale up to 2 a.m. in normally licensed venue that has de-licensed (no fee)	Submit on-line application to LCRB	RCMP may impose conditions on licence			Municipal Processir 14 days from receip	

Note: If the application is for an event at a RMOW facility or property, the applicant must have an approved municipal Rental Contract.