



SECURE BIKE PARKING APPLICATION – Whistler Village Library Underground Lot

Program Description:

The 2024-25 Secure Bike Parking program offers free and secure bicycle parking in the parking lot underneath Whistler Public Library from November 1, 2024 until October 29, 2025. This secure bicycle parking is in response to a need identified during the development of the **Whistler Transportation Action Plan**. The Resort Municipality of Whistler (the “Municipality”) in partnership with the Day Lot Operating Committee has also been testing a Bike Valet service offering free secure bicycle parking for events in the Village and at Parks (Rainbow and Lost Lake) on weekends. Both secure bicycle parking programs are funded through parking revenue from Day Lots 1 to 5.

Terms and Conditions:

I hereby register for access to the Municipality’s secure bicycle parking facilities (the “Bike Room”) that enables me use of the Bike Room pursuant to the following terms and conditions:

1. A refundable deposit payment in the amount of \$35 is due upon signing this Agreement. The deposit payment shall permit the use of the Bike Room subject to conditions set forth on this form. The deposit payment will be refunded when the **same key that was issued** is returned. Duplicating keys is prohibited, and no refund will be given for a duplicated key.
Payment can be made in person at Municipal Hall Customer Service Counter (4325 Blackcomb Way) in cash or by credit card.
 - a. *NOTE: A convenience fee of 2.2% will be applied to your total when paying by **Credit Card**.
2. The Bike Room is for the use of registered users only and only registered users may have access to the Bike Room. You must not share your Bike Room access key with others. You must not invite guests to use the Bike Room, and must not provide access to the Bike Room by persons who are not authorized to use the Bike Room.
3. Each registered user is responsible for controlling and monitoring access to the Bike Room. You must not let unauthorized persons follow you into the Bike Room, and must make sure the door closes securely behind you when leaving. Non-compliance will result in a warning the first time, and cancellation of Bike Room privileges the second time.
4. The bicycle racks and the Bike Room must only be used for the purposes of storing bicycles. You may not leave clothing and other personal items in the Bike Room, but you may lock your helmet to your bicycle. The Municipality reserves the right to remove any items that are not of a cycling nature, or reasonably be connected to the use of a bicycle.
5. The Bike Room can be accessed at any time, 24 hours per day every day of the week from Friday, November 1, 2024 until October 29, 2025. Bicycles may not be parked continuously for more than 24 hours. Bicycles parked for more than 24 hours may be removed. If the Municipality cannot get in touch with you to claim your bike, it will be given to the RCMP.
6. Each registered user is permitted to park one bicycle in the Bike Room at a time and may occupy only one bicycle space. Lock your bicycle to the racks provided and respect other bicycles within the facility. Do not move or interfere with another user’s bicycle and do not lock your bicycle to anything but the bicycle racks. Each user must provide their own bicycle lock as the Municipality does not provide locks.
7. Registered users shall not block the entrance to the Bike Room or position bicycles in a manner that will impede others from entering or exiting the Bike Room. If your bike is obstructing access, it may be removed. If the Municipality cannot get in touch with you to claim your bike, it will be given to the RCMP.
8. Space in the Bike Room is provided on a first come first served basis, and the Municipality does not guarantee that space will be available at all times. Registered users shall store bicycles on the provided bicycle racks. If you cannot find an available rack, you must park your bicycle somewhere other than the Bike Room.
9. Please keep the Bike Room clean and not discard garbage in the Bike Room. Smoking or vaping is not permitted in the Bike Room. Consuming food or drink is not permitted in the Bike Room.
10. All registered users of the Bike Room agree to do so at their own risk, cost and expense. Any destruction, damage, theft, or vandalism of, or to, the registered user’s bicycle as a result of its storage in the Bike Room shall be sole responsibility of the registered user and the registered user waives all claims therefor.
11. Any violations of the Terms and Conditions will result in cancellation of Bike Room privileges.
12. Upon ceasing to be a registered user or upon expiry of this Agreement, the registered user shall remove his/her bicycle from the Bike Room, failing which, such bicycle and any items left in the Bike Room shall be removed and disposed.
13. The Municipality reserves the right to add, change or delete any rule or regulation herein contained and to change the method of operation to ensure maximum enjoyment of the Bike Room.



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- 14. The term of this Agreement is from the date signed until **Thursday, October 29th, 2025**.
- 15. The original key **must be returned by October 31, 2025** to be eligible for refund.
- 16. Personal information on this form is being collected under the authority of the Freedom of Information and Protection of Privacy Act (s.26(c)). Your personal information will only be used for the Bike Room Agreement and will be stored securely in Canada for the term of this Agreement, or as required by law. *If you have any questions about the collection or use of your personal information, please contact Emma DalSanto, Transportation Demand Management Coordinator at edalsanto@whistler.ca, 604 935 8197 or at 4325 Blackcomb Way, Whistler, BC V8E 0X5.*

SITE: **Whistler Village Library Underground** Key Number: _____

USER: Name: _____ Phone: _____

Address: _____

E-mail: _____

Bicycle #1 (make/model/colour): _____

Bicycle #2 (make/model/colour): _____

Bicycle #3 (make/model/colour): _____

Anticipated use: (times/days of the week): _____

Disclaimer:

*I acknowledge that I have read the **Terms and Conditions** governing the use of the Bike Room and I agree that (a) I will fully comply with the Terms and Conditions as they are amended from time to time; (b) I am fully bound by all of the Terms and Conditions; and (c) the Municipality shall not be liable for the loss of, or damage I may suffer (including any damage to, or the theft of, my bike or other personal property clothing or other valuables that I bring into the Bike Room) resulting from my use of the Bike Room, and I hereby waive any and all future claims or actions that I may have against the Municipality (and any person employed or otherwise affiliated with the Municipality) relating to my use of the Bike Room.*

_____, 2024
 Signature of registered user Date

Office Use Only:

Refundable Deposit \$35.00 (**Account: 2415 Program: 8191**) Key Issued

Date of issue: _____, 202__ Email of scanned form sent to client

Date deposit received by RMOW: _____ Credit Card Cash

Approved by: _____ (signature of RMOW Finance Employee)

Original to: Bike Parking Program Binder at Customer Service

Key Returned **\$35 Key Deposit Returned**

Signature of Customer: _____ **Date of Key return:** _____, 2025